



MCLAREN

REAL ESTATE PTY LTD

278 High Street
KEW VIC 3101
ABN: 12 004 599 884

PH: 03 9854 8888
Fax: 03 9853 7122

Direct Debit Request

Please complete, sign and return to us. This form is to authorize us to debit your account with another financial institution.

Payment amount _____ % of calendar monthly rental

The first debit may be made on ___/___/___ and at monthly intervals after that, in accordance with signed lease agreement. The debit will be made on the first business day of the month.

ACCOUNT DETAILS

Name of financial institution

Address of financial institution

Account name

Branch Number (BSB)

Account Number

SERVICE AGREEMENT

I request you, McLaren Real Estate Pty Ltd User ID 133920 until further notice in writing, to debit my account described above with the amount specified. I understand and acknowledge that:

- The financial institution may, in its absolute discretion, at any time by notice in writing to me, terminate this request as to future debits.
- McLaren Real Estate Pty Ltd may, by prior notice in writing to me within 14 days, vary the timing of future debits.
- Where the due date does not fall on a business day and I am uncertain whether sufficient cleared funds will be available to meet the direct debit, I will contact the financial institution directly and ensure that sufficient cleared funds are available.
- I can modify or defer this regular Direct Debit Request at any time by giving McLaren Real Estate Pty Ltd 14 days notice in writing. I need to do this by the 25th day of the prior month that I would like the change to take place.
- I can stop or cancel the regular Direct Debit Request at any time by giving McLaren Real Estate Pty Ltd 14 days notice in writing. I need to do this by the 25th day of the prior month that I would like the change to take place.
- Direct debit through BECS is not available on all accounts. I can check my account details against a regular statement or check with the financial institution as to whether I can request a direct debit from my account.
- If at anytime I feel that a direct debit against my nominated account is inappropriate or wrong, it is my responsibility to notify McLaren Real Estate Pty Ltd as soon as possible.
- If you believe there has been an error in debiting your account, you should notify McLaren Real Estate Pty Ltd directly and confirm that notice in writing with McLaren Real Estate Pty Ltd as soon as possible so that we can resolve your query more quickly. If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by adjusting your account accordingly. We will also notify you in writing of the amount by which your account has been adjusted. If we conclude as a result of our investigation that your account has not been incorrectly debited we will respond to your query by providing you with reasons why and evidence of this finding.
- It is my responsibility to ensure that there are sufficient cleared funds in my nominated account to honour the DDR. I understand that the DDR will be automatically cancelled if three direct debit payments are dishonoured because of insufficient funds within a 12 month period. McLaren Real Estate Pty Ltd will give me 14 days notice in writing if they intend to cancel my DDR. McLaren Real Estate Pty Ltd will also charge the cost of dishonoured direct debits against my account.
- McLaren Real Estate Pty Ltd may need to pass on details of my direct debit request to their sponsor bank in BECS to assist with the checking of any incorrect or wrongful debits to my nominated account.

Name/s

Signature

Date

Property Address